

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, December 6, 2016

7:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on Tuesday, December 6, 2016

VERIFICATION:

Municipal Clerk Gretchen McCarthy certified that the meeting was noticed on January 14, 2016 in the annual meeting notice and on December 2, 2016, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk, and posted in the East Windsor Municipal Building. All requirements of the open public meetings act have been satisfied.

FLAG SALUTE: Led by Police Lieutenant Jeffrey Dorrian

ROLL CALL:

Present were Council Members Alan Rosenberg, Peter Yeager, Perry Shapiro, John Zoller and Mayor Janice Mironov. Council Member Denise Daniels and Marc Lippman were absent. Also present were Township Attorney David E. Orron, Township Manager James P. Brady, and Municipal Clerk Gretchen McCarthy.

PRESENTATIONS & PROCLAMATIONS:

Mayor Mironov administered the Oaths of office to new Police Lieutenant George "Cory" Paieda and new Police Sergeant Ryan Mattek

***EAGLE SCOUT PROJECT PRESENTATION BY ALEX LOPORTO, BOY SCOUT TROOP 5700**

Scout Alex LoPorto gave presentation on his proposed Eagle Scout project which would provide tables and seating at the Disbrow Hill Park, for park visitors and spectators of sporting events at the park.

It was **MOVED** by Rosenberg, **SECONDED** by Yeager to endorse the Eagle Scout project of Alex LoPorto as presented.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, the Eagle Scout project of Alex LoPorto was endorsed as presented.

Mayor Mironov signed the necessary paperwork for Scout Alex LoPorto to move forward with his Eagle Scout project and Mayor Mironov also indicated that a letter of endorsement of the project will be drafted for her signature.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Interviewed was Gillian Astarita-Corrente, who is interested in the Local Assistance Board, the Municipal Drug Alliance, or the Board of Health.

PUBLIC FORUM: None

MINUTES:

June 7, 2016
June 21, 2016
July 5, 2016
July 19, 2016
August 2, 2016
August 16, 2016
September 20, 2016
October 4, 2016
October 18, 2016
November 1, 2016
November 22, 2016

Mayor Mironov asked that all minutes listed be rescheduled.

ORDINANCE – PUBLIC HEARING: None

ORDINANCE – INTRODUCTION: None

RESOLUTIONS:

Resolution R2016-199 Establishing Date, Time and Place for East Windsor Township
2017 Reorganization Meeting

Mayor Mironov suggested the time and date of 5:30 p.m. on January 3, 2017, at the municipal building, for the annual reorganization meeting.

RESOLUTION R2016-199

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, Section 2-2.2 of the Administrative Code of the Township of East Windsor directs that at the annual organization meeting the members of the Township Council will assemble at a place designated in December of each year by Resolution of the governing body and organize and elect one (1) of the members of the Council as Mayor.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that the annual reorganizational meeting for the year 2017 shall be held on Tuesday, January 3, 2017 at 5:30 p.m. at the East Windsor Municipal Building, 16 Lanning Boulevard, East Windsor, New Jersey.

It was MOVED by Rosenberg, SECONDED by Zoller to approve Resolution R2016-199 with the Mayor's suggestion inserted.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-199 was approved with the Mayor's suggestion inserted.

Resolution R2016-200 Authorizing Refund of Tax Overpayments

RESOLUTION R2016-200

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the East Windsor Tax Collector has certified that there have been overpayments for various reasons on certain properties; and

WHEREAS, the taxpayers are entitled to refunds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to make payments to the taxpayers for overpayments according to the attached Tax Collector's 2016 Refund of Taxes List Number 8 dated November 21, 2016.

It was MOVED by Yeager, SECONDED by Rosenberg to approve Resolution R2016-200.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-200 was approved

Resolution R2016-201 Authorizing Cancellation of 2016 Budget Appropriations

RESOLUTION R2016-201

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A 40A:4-60 provides that any unexpended balances of appropriations may be cancelled prior to the end of the fiscal year; and

WHEREAS, it is necessary that Current Fund budget appropriation balances which remain unexpended be formally cancelled so that the unexpended balances may be credited to fund balance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the attached listed unexpended balances of the Current Fund be cancelled.

It was **MOVED** by Zoller, **SECONDED** by Rosenberg to approve Resolution R2016-201.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-201 was approved

Resolution R2016-202 Authorizing Transfers Among the 2016 Budget Appropriations

RESOLUTION R2016-202

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last two (2) months of the fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore, and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2016 budget appropriations as follows:

| | <u>TO</u> | <u>FROM</u> |
|-----------------------------------|--------------------|--------------------|
| Police & Fire Retirement System | \$81,258.26 | |
| Public Employee Retirement System | \$7,840.37 | |
| TOTAL | \$89,098.63 | |
| Police Salaries & Wages | | \$89,098.63 |
| TOTAL | | \$89,098.63 |

It was **MOVED** by Yeager, **SECONDED** by Rosenberg to approve Resolution R2016-202.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-202 was approved

Resolution R2016-203 Authorizing Purchase of File Cabinets from N.J. Office Furniture Depot for Municipal Building

Mayor Mironov stated that a recommendation has been received on this from the Township Manager.

RESOLUTION R2016-203

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase file cabinets for the East Windsor Township Municipal Building; and

WHEREAS, three (3) quotes were obtained to purchase this equipment; and

WHEREAS, the lowest cost proposal was submitted by NJ Office Furniture Depot; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Township Manager's recommendations on said purchase; and

WHEREAS, the maximum amount of the purchase is \$3,988.00 and funds are available in Account No. C-04-55-970-915-800 entitled Ordinance 2014-08, "General Admin Office Equipment & Seating" as evidenced by the Chief Financial Officer's Certification No. C2016-029.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to: NJ Office Furniture Depot, 957 Route 33 West, Monroe, NJ 08831 for twelve (12) 36 inch wide, five drawer high file cabinets in the amount of \$299.00 each, plus a delivery charge of \$400.00, for a total amount not to exceed \$3,988.00 in accordance with the attached quote.

It was **MOVED** by Rosenberg, **SECONDED** by Zoller to approve Resolution R2016-203.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-203 was approved

Resolution R2016-204 Approval of Purchase of Ammunition from Eagle Point Gun/T.J. Morris & Son for East Windsor Police Department

Mayor Mironov stated that a recommendation on this has been received from the Police Chief. Mayor Mironov also asked that other companies be sought that might be added to the list of companies from which quotes are solicited.

RESOLUTION R2016-204

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase ammunition and ammunition related supplies for the East Windsor Township Police Department; and

WHEREAS, quotes were solicited from three (3) vendors to provide this equipment; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12 of the Local Public Contracts Law; and

WHEREAS, the lowest responsive quote was submitted by Eagle Point Gun/T.J. Morris & Son through State Contract No. A81296 which is valid through April 30, 2017; and

WHEREAS, the Township Council has reviewed the recommendation made by the Township Manager; and

WHEREAS, the maximum amount of the purchase is \$21,537.31 and funds are available in Account No. 6-01-25-240-307-208 entitled Emergency and Safety Equipment as evidenced by the Chief Financial Officer's Certification No. B2016-033.

NOW, THEREFORE, BE IT RESOVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition under State Contract No. A81296, to Eagle Point/T.J. Morris & Son, 1707 Third Street, Thorofare, NJ 08086, for the purchase of ammunition and ammunition related supplies, in an amount not to exceed \$21,537.31, as set forth in the attached quote.

It was MOVED by Yeager, SECONDED by Shapiro to approve Resolution R2016-204.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-204 was approved

Resolution R2016-205 Authorizing Approval of Memorandum of Understanding between East Windsor Township and Habitat for Humanity

Mayor Mironov indicated that the next three Resolutions are follow-up to Closed Session discussions held and materials that Council Members have previously been given to review.

RESOLUTION R2016-205

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor is in the process of preparing an update to the Township Master Plan Housing Element and Fair Share Plan; and

WHEREAS, the Township and Habitat for Humanity Millstone Basin Area desire to enter into a partnership to develop five (5) homes in the community for low and moderate income households.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Township Mayor and Council approve entering into a Memorandum of Understanding between East Windsor Township and Habitat for Humanity Millstone Basin Area.
2. The Mayor is hereby authorized and directed to execute a Memorandum of Understanding, to further these goals.

It was **MOVED** by Shapiro, **SECONDED** by Rosenberg to approve Resolution R2016-205.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-205 was approved

Resolution R2016-206 Authorizing Approval of Memorandum of Understanding with Thompson Realty Company of Princeton and OTR East Windsor Investors, LLC for Inclusionary Housing Development

Mayor Mironov requested that a typographical error be corrected in the third paragraph.

RESOLUTION R2016-206

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor is in the process of preparing an update to the Township Master Plan Housing Element and Fair Share Housing Plan; and

WHEREAS, the Township is interested in partnering with Thompson Realty Company of Princeton, Inc. and OTR East Windsor Investors, L.L.C. to create housing in the community for low and moderate income households through the construction of an inclusionary family rental development.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor and Township Council approve the Township entering into a Memorandum of Understanding with Thompson Realty Company of Princeton, Inc. and OTR East Windsor Investors, L.L.C. to further this project, subject to the following conditions:
 - a. The Township Planning Board and required municipal bodies approve the program as a component in the Township Third Round Master Plan Housing Element and Fair Share Plan.
 - b. The program is approved by the Court as a component in the Township Third Round Master Plan Housing Element and Fair Share Plan.
 - c. All of the normal and required procedures and hearings provided for in the Municipal Land Use Law and Township Ordinances shall apply.
 - d. As the Township filed a Declaratory Action proceeding, which remains pending in Mercer County Superior Court, these agreements remain court settlement work product, pending final resolution and settlement of this matter.
2. The Mayor is hereby authorized and directed to execute a Memorandum of Understanding, subject to the conditions set forth in paragraph 1 herein.

It was **MOVED** by Zoller, **SECONDED** by Shapiro to approve Resolution R2016-206 with the change

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-206 was approved with the change.

Resolution R2016-207 Authorizing Approval of Agreement for Market to Affordable Housing Program

RESOLUTION R2016-207

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor desires to undertake a Market to Affordable Housing Program and to include such program in the Township Master Plan Housing Element and Fair Share Plan; and

WHEREAS, the Township is seeking a partnership to develop and implement a feasible local program.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

3. The Township Mayor and Township Council approve the Township entering into an agreement to partner to develop and implement a Market to Affordable Housing Program, subject to the following conditions:
 - a. The Township Planning Board and required municipal bodies approve the program as a component in the Township Third Round Master Plan Housing Element and Fair Share Plan.
 - b. The program is approved by the Court as a component in the Township Third Round Master Plan Housing Element and Fair Share Plan.
 - c. All of the normal and required procedures and hearings provided for in the Municipal Land Use Law and Township Ordinances shall apply.
 - d. As the Township filed a Declaratory Action proceeding, which remains pending in Mercer County Superior Court, these agreements remain court settlement work product, pending final resolution and settlement of this matter.
4. The Mayor is hereby authorized and directed to execute an Agreement subject to the conditions set forth in paragraph 1 herein.

It was **MOVED** by Rosenberg, **SECONDED** by Yeager to approve Resolution R2016-207.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-207 was approved

Resolution R2016-208 Approval of Purchase and Installation of Replacement Air Conditioning/Heating Unit for East Windsor Volunteer Fire Company No. 2 from S & G Heating and Air Conditioning, L.L.C.

Mayor Mironov asked that typographical errors in the Resolution be corrected and further requested that this matter be expedited.

RESOLUTION R2016-208

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to replace a heating/ventilation/air conditioning (H.V.A.C.) unit at the East Windsor Volunteer Fire Company No. 2 building, and

WHEREAS, three quotes were received for the replacement of the H.V.A.C. unit; and

WHEREAS, the Township Council has reviewed the Director of Public Work's recommendations on this purchase; and

WHEREAS, the maximum amount of the purchase and installation for the replacement H.V.A.C. unit is \$9,591.00 and funds are available in the Capital Fund Account No. C-04-55-944-803-424 entitled "Ordinance 2008-03 HVAC Replacement", as evidenced by the Chief Financial Officer's Certification No. C2016-030.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to SG Heating and Air Conditioning L.L.C., 50 Cunningham Avenue, Hamilton, New Jersey, 08610, for replacement of the H.V.A.C. unit at the East Windsor Volunteer Fire Company No. 2 building in the amount of \$9,591.00 all in accordance with the attached quote

It was **MOVED** by Shapiro, **SECONDED** by Rosenberg to approve Resolution R2016-208 with the changes

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Resolution R2016-208 was approved with the changes.

Resolution R2016-209 Approval of Reconstruction Replacement of Front Exterior Terrace of Police/Court Building by New Jersey Gardens L.L.C.

Mayor Mironov stated that she has no questions regarding the necessity of the work to be done under this project, however the quotes provided were found to be confusing as to quantity of material and the work to be accomplished. Mayor Mironov asked that quotes be obtained that compare "apples to apples" and since the work will not be done until springtime, asked that this matter be held for comparable quotes.

APPLICATIONS: None

REPORTS BY COUNCIL AND STAFF:

Mayor Mironov reported that the Economic Development Committee met on December 1, where discussed was the gateway signs, the signage on the Public Works facility building and some joint ventures with other Chambers of Commerce. One thing that the committee has been deliberating is the creation of a folder with promotional materials for businesses.

Mayor Mironov also reported on the Communities of Light event the previous evening.

CORRESPONDENCE: None

APPOINTMENTS: None

APPROVAL OF BILLS:

Mayor Mironov specified the various bill lists and trust fund lists presented for payment.

Council Member Zoller questioned, on the Current 2016 bill list, postage amounts shown on pages 1 and 14, the page 8 electrical services bill and the large amount expended for auto & truck parts on pages 9 and 10 and asked for clarification on all. Mayor Mironov inquired about a UPS bill on page 1 and asked that it be held for clarification. Mayor Mironov also had questions on the page 2 NJ Advance Media bill for a large amount and also on page 2 a bill for the website that she has inquired about previously for the arrangement for the hosting and the monthly fees and asked again for clarification. On the Capital bill list, Mayor Mironov asked that the bill for installation of trees be held.

It was **MOVED** by Zoller, **SECONDED** by Rosenberg to approve the bill lists presented pending clarification of questioned bills.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, the presented bill lists were approved pending clarification of questioned bills.

MATTERS BY COUNCIL: None

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. East Windsor Township Roadway Projects
 - A. Probasco Road Project Status
 - B. 2017 Roadway Projects
 - C. NJ Department of Transportation FY 2017 State Aid Programs

Mayor Mironov stated that she listed this on the agenda as correspondence has been received regarding grant applications and additionally, it is a good time to determine what projects will be done in the

coming year and also to get an update on Probasco Road. Mayor Mironov stated that a status update is necessary on this important project.

On the 2017 Roadway Projects, Mayor Mironov stated that she had asked that a list be put together with respect to roads not improved in recent years, this being done for the purpose of planning, to be distributed to Mayor and Council. Mayor Mironov suggested Cypress Drive, Woodland Drive, Brooktree Road and its connectors, which are all heavily used roads that could use attention, and at least one of those roads could be identified for an N.J.D.O.T. grant. Consensus of Council was reached to give staff direction to apply for grant funding for Brooktree Road/ Wiltshire Drive or Brooktree Road/Amy Drive/Maplestream Road, whichever would rank higher for grant funding. Mayor Mironov suggested applying for both projects, and if one is granted, the other could be a municipal project. Mayor Mironov also stated that the N.J.D.O.T. letter spoke to other grants available, particularly for bikeways, so perhaps there may be application ideas in that area. Mayor Mironov also requested that Public Works look into roadway projects that could be entered into with Mercer County although certain criteria would need to be met for those projects.

2. East Windsor Senior Center Maintenance Work for Painting and Wallpapering

Mayor Mironov stated that she is intent on getting this project accomplished and will list it on agendas until it is. Mayor Mironov wished to reiterate what was requested at the previous meeting. What had been requested were three things; putting together specifications for the wallpaper, a work plan for the painting, and a detailed specification for the wallpaper work. Based upon previous discussions, Mayor Mironov again asked that those items be prepared in the very near future. Mayor Mironov also indicated to Council that the sample wallpaper is in the Public Works office and requested that Council Members to submit back to her their preferences. In regard to the paint, Mayor Mironov asked if Council wished to change the existing paint color which could cause the need for primer, however it will need to be settled upon.

3. East Windsor Township Insurance Carrier for 2017

| | |
|-----------------------------|---|
| Resolution R2016-XXX | Action on Award of East Windsor Township Insurance Carrier for Workers Compensation and Employees Liability, General Liability Coverage, Motor Vehicle and Equipment Liability Coverage, Property Damage Coverage and Environmental Liability |
|-----------------------------|---|

Mayor Mironov indicated that Council had previously awarded a contract to Hardenburgh Insurance Group and they have gone through their tasks. A letter with attachments has been received from them with their findings. Mayor Mironov stated that it was suggested by Hardenburgh Group that the Township consider the Middlesex County Municipal Joint Insurance Fund, which is what the Township is utilizing currently. Mayor Mironov expressed uncertainty as to the next step as there was no indication in the materials provided by Hardenburgh Group, and requested that this matter and Resolution be held to the December 20, 2016 Council meeting.

4. Registration and Maintenance of Vacant and Abandoned Residential Properties in Foreclosure

Mayor Mironov indicated that she has had some materials distributed pertinent to the East Windsor Ordinance adopted, which was adopted in May of 2015. This Ordinance is in regard to abandoned and

foreclosed properties and making creditors responsible for the maintenance of the property. Mayor Mironov indicated that she wanted to get a handle on where the Township is in regard to the implementation and enforcement of the Ordinance. Mayor Mironov stated that her interest lies in the notices being sent and that they are correct and accurate. There are some questions that have arisen regarding enforcement and ensuring that the Township collects funds due. Mayor Mironov indicated that she has spoke with the Township Manager and Township Attorney and other staff, and feels that the process needs to be revisited and perhaps, modifications made, most importantly with respect to enforcement. Mayor Mironov stated that she wishes to see a tightening up of enforcement and that the Township Attorney needs to look at the letter and propose back some modifications to the Ordinance. Mayor Mironov informed Council that there are two companies that assist with this matter and she feels that perhaps the Township should look into how to best utilize the use of these companies without forfeiting funds.

5. No Net Loss Reforestation Program: Phase 3

Mayor Mironov stated that a memo has been received from the Public Works Director on this matter. The suggestion is to plant the additional plantings at the Old York Road site, as opposed to the Etra Road site, and Mayor Mironov indicated that Etra Road site is not a high priority planting area and could be continued as a farming site. Mayor Mironov also indicated that the secondary part of the matter is the buffering at the solar project, which is underwhelming. Mayor Mironov stated that she has spoken with the Township Landscape Architect, who informed her that the site is as it needs to be in order for the trees to grow, with the room to do so. Consensus of Council was reached to plant the additional 3000 trees at the Old York Road site rather than the Etra Road site as previously indicated. The solar project at the Police/Court building will be followed up on to determine if additional plantings could be appropriate and to ensure that plantings do not affect the project.

6. Eagle Scout Project Presentation by Alex LoPorto, Boy Scout Troop 5700* - presentation was given earlier in the meeting.

MATTERS BY PUBLIC: None.

ADJOURNMENT:

There being no further business, Mayor Mironov declared the meeting closed at 9:16 p.m.

Next Meeting: Tuesday, December 20, 2016 @ 7:30 p.m.

Kelly Lettera
Deputy Municipal Clerk

Janice S. Mironov
Mayor